

MINUTES  
INDIANA ASSOCIATION OF CITY ENGINEERS (IACE)  
EXECUTIVE COMMITTEE MEETING  
Monday, September 15, 2003  
Carmel, IN

The Executive Committee meeting was held at the office of Kate Weese, Carmel City Engineer.

The meeting was called to order by President Glen Morrow (Greencastle) at approximately 10:00 AM. Also in attendance at the meeting were: Vice President, Opal Kuhl (Lafayette), Past President Kate Weese (Carmel), Secretary/Treasurer, Dave Pilz, (Valparaiso), Past President Mike Fruth (Greenfield), Director Bob Miller (Jeffersonville), Director Mark O'Dell (Chesterton), Dick Robertson (CEA) and Trent Newport (Crossroad).

Pilz presented the budget report. Balance in the account as of that date was \$13,231.52. A preliminary accounting of the golf outing indicated a net profit of \$2558.74 (see attached). Pilz indicated there was one bill yet to be paid. Kuhl moved to approve the report, second by Miller and passed.

Kate Weese reported re: the Scholarship Committee. She questioned if we should do more than the previously planned two \$1000 scholarships. After discussion it was decided to focus the efforts on current sophomores and juniors and award the scholarship(s) for the 2004-2005 academic year. It was decided to award two \$1500 scholarships. If possible the awards should be announced at the 2004 Road School. There was additional discussion about the selection process. The ITE scholarship program is being used as a guide for our efforts. Application forms, once developed, would be available at the web site.

Pilz reported about the brochure. Eric Carlton indicated he would try to have a draft available at the fall (IACT) meeting in South Bend.

There was discussion about whether Town Managers should be invited to join. They are currently covered under the Affiliate Membership category. Perhaps a special mailing could be made with the next dues billing?

The Committee then discussed the possibility of hiring a part time secretary to handle the correspondence, billings etc. He/she could also handle the newsletter, minutes, etc. This will be discussed further at the fall meeting.

The Committee then discussed and evaluated the golf outing. The consensus was that it was very successful and that Dick Robertson and Trent Newport did a great job putting it together. The morning workshop was well received and offered a great deal of information to the members. The variety of the subject matter and the short length of the sessions was very appropriate. It was noted that there we should try to get more City Engineers to attend. There was some discussion about the fee structure for the event and if one flat fee should be charged to

all. It was decided that the lower fees for the “Members” might encourage more city engineers to attend and made it easier for consultants to invite them. After discussion it was decided to keep the fees at the \$25 for members, \$175 for associates and to move the 2004 outing to the 2<sup>nd</sup> of June (Wednesday). It will tentatively be held again at Twin Lakes Golf Club in Carmel.

The possibility of an additional workshop was discussed. It was decided to keep the workshop at the golf outing for now and consider an additional winter work shop some time in the future.

President Morrow reported on an LTAP program named “Road Builder” that was geared for counties and their employees. Participation in the program generated points for the individuals and when a pre-determined number of points were accumulated the individual was named a “Master Builder”. The program was geared towards being a certification system for road supervisors. Morrow will have additional information at the IACT meeting.

President Morrow announced that the fall meeting would be at IACT in South Bend and that “Municipal Day is set for September 30<sup>th</sup> (Tuesday). Because of the good sessions offered as a part of the conference the IACE meeting will be held over the lunch hour at the Marriott. Box lunches will be available to the first 30m members registering for the meeting. IACE will pay for the first 30 lunches.

President Morrow will pursue getting IACE connected with IACT as an Affiliate Member organization.

Past President Fruth reported that he has been serving as legislative liaison member to IACT. He recommended that the individual serving in that capacity be able to serve longer than the one year as it takes a while to learn the process.

President Morrow questioned if there was a need for additional committees to stimulate involvement from members. At present we have the scholarship, workshop, golf outing, website and brochure committees. He also spoke briefly about a possible mentoring program for new City or Town Engineers.

The possibility of doing IACE “Road Trips” around the state was discussed. This might make the association more accessible to members. Local projects of interest could be shown as a part of the meeting gathering.

The meeting was adjourned by President Morrow at approximately 12:15 PM.

Submitted by:

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David L. Pilz, Secy./Treas.